



Universitas 21 (U21) Travel Award

This is a competitive award to support high quality doctoral students to develop their professional profile via a month long visit at any U21 universities (**preferably a U21 University based in Australia**). This award cannot be used to fund conference attendance or for completion of fieldwork/data collection which is integral to the successful completion of a doctoral thesis or currently funded research project.

Information for applicants

Please ensure this application form is fully completed before submission. The “Sponsor” section of this form needs to be filled in by your supervisor. You should complete all the other parts of the form. **Please note:** You must firstly acquire a formal invitation letter from the U21 university you intend to visit prior to completing this form.

You must complete this form electronically. You and your sponsor should complete the form by typing in the relevant boxes and saving as a pdf. Scanned copies will not be accepted.

This completed form and other supporting documents e.g. scanned quotations, Gantt chart etc. **MUST be submitted via email to graduateschool@nottingham.edu.my before **midnight, 7 February 2018**. The subject of your email should be titled: “U21 PGR Travel Award 2017/2018 – *Insert your name here*”.**

Please note – your visit must be completed before 31 May 2018.

Information for the sponsor (supervisor)

Please go to the sponsor section on page 5 and add the supporting statements, then type in your name and add the date. Please save and return an electronic copy of the form to the applicant and **keep a copy for your own records.**

Please note – we may contact you to confirm your support.



1. Personal details

I have never been awarded a U21 Travel Award

Please state your proposed thesis-pending date

First/Given name

Family name/Surname

Faculty

School/Department

Email address

Student ID Number

Degree

Expected completion date

ORCID ID

Please confirm that your placement and the claims for reimbursement will be completed before entering your thesis-pending period with the University and will be made by **1 June 2018**.

YES

NO

2. Visit details

University name

Anticipated start date

Anticipated end date

Duration (weeks) – **No more than 4 weeks**

Location (country/city/town)



Summary (max 500 words) of the intended research visit, its aims and objectives. Applicants should also highlight the rationale behind the visit. Please bear in mind, when writing your application, that the judging panel will be from a range of disciplines.

What activities do you plan to undertake during your placement? Ideally, this should include a summary and project plan (e.g. Gantt chart) set to timeframes. Please note: Any supporting documents, e.g. your project plan should be submitted with this form

What do you anticipate the benefits of your visit will be? Consider the benefits to yourself, the host and home institution (max 500 words)

Please confirm that you have received a written confirmation from the host, accepting and confirming your placement.

If "yes", please attach the supporting document with your application form

YES

NO



3. Applicant’s professional, research and career development

Please write a brief summary of the benefits that will be derived from your planned visit. Please give specific details of why this award would be of value to your professional, research and career development. (No more than 1,000 words)

In the context of your career development, why do you wish to be awarded the U21 Travel Award?

How will you reflect on the learning from the visit? (In addition to the 1,000 word report, upon your return, you must provide a written report detailing the benefits to your professional development)



4. Resources required for the visit

Please give below details of the total cost of your proposed visit, indicating the source of the information and a full-itemised list as necessary. Please attach copies of all quotes/documentation.

Travel costs:	<input type="text"/>
Accommodation costs:	<input type="text"/>
Subsistence costs:	<input type="text"/>
Research resources and/or related costs (up to 40% of the award)	<input type="text"/>
Total cost of visit:	<input type="text"/>
Balance:	<input type="text"/>

Please provide a brief justification of your budget (e.g. efforts to minimise costs) (max 300 words)

Please provide the name of the person in your School who should be notified about the project code should the application be successful. Please note: Delays may occur if this name is not available if an award is made.

Name	<input type="text"/>
School	<input type="text"/>
Cost Centre	<input type="text"/>



5. Sponsor section

Please comment, with details, on each of the criteria listed. The candidate will be disadvantaged if FULL details are not provided.

Statements from applicant's supervisor should also provide evidence of excellence e.g. papers published, awards received and evidence of contributions to the research community and environment.

Please comment on the following:

The value of participating in this visit to the applicant's professional, personal and career development

Expected benefits of the placement to your research group/the University

The international standing of the host



Please assess the merits of the planned visit in the context of the researcher's professional development

Please detail how this visit will be sustained beyond the placement or any expected outcomes from the placement (i.e. follow on funding, publications)

Sponsor's name (please type in)

Relationship to applicant

Sponsor's email address

Date

Please note the time and date of the application deadline are clearly stated in the sent email. Applications will not be accepted after the deadline under any circumstances.