



Postgraduate Award 2024

Guidance note

This form has been designed to capture all information we require in order to review and shortlist the 2024 Tri-Campus Award for Postgraduate Award.

Each school/department is invited to nominate **one** postgraduate research student (PGR) for the Postgraduate Prize. Nomination is done through HOS/HOD, and PGR students can nominate themselves to HOS/HOD for consideration.

Nominated PGRs must be in the final year of full-time registered study or equivalent of part-time registered study.

PGR student – you may self-nominate by filling up the nomination form (except Section 3) and submit it to your HOS/HOD.

HOS/HOD – Nominate one PGR student from your school/department by completing the nomination form and submit it to the email below.

The Panel is cross discipline, so every effort must be made to express the importance of the candidate's achievements in a way that can be understood by assessors who are from outside your school/department.

Deadline for nominations: 12noon, Tuesday 19 March 2024

A panel of judges will consider all submissions and recommend a list of award winners. A tri-campus award ceremony will take place on Wednesday 8 May 2024.

For any questions, please email us at graduateschool@nottingham.edu.my



Nomination form for Postgraduate Award 2024

Section 1: Nominee Details

(Nominated student must be in registered study)

Title:

Full name:

Student ID:

Email address:

School/Department:

Faculty:

Research Group

(if applicable):

Degree for which nominee is currently registered:

MRes

MPhil

PhD

Name of lead supervisor:

Details of first degree(s)

Institution

Date of completion

Subject classification

Institution	Date of completion	Subject classification

Section 2: Assessment Criteria

Evidence of "Accomplishment in Research" (500 words)

(Include evidence of consistently high academic achievement over the period of study and evidence of accomplishment in research. Marks will be awarded out of /50 for this question)



Supporting information – List of publications

Please provide details of any publications the nominee may have. Ensure to outline the significance and/or quality of the publication. This should be clear to Panel Member outside of the candidate's discipline.)

Supporting information – Conference presentation

Please provide details of any industry conferences the nominee may have presented at. Ensure to outline the quality/standing of the conference. This should be clear to Panel Members outside of the candidate's discipline.

Supporting information – Prizes and awards received

Please provide details of any industry awards the nominee may have already received. Ensure to outline the significance/standing of the awards. This should be clear to Panel Members outside of the candidate's discipline.

Evidence of "Contribution to Postgraduate Community" (500 words)

Please give precise details of the contributions the student has made to the postgraduate community at the University of Nottingham, or beyond the normal expectation of their discipline, or the service they have given to a conference, committee or organisation outside the University. Marks will be awarded out of /50 for this questions)



Section 3

(To be completed by Head of School/Department)

Acknowledgement

I confirm that the nominee is in their final year of study or thesis pending period

Please give full details about why this candidate was chosen.

Signature:

Date:

(Signature is not required if this nomination form is sent from Head of School/Department's email account)

As part of the award presentation, the supervisor(s) will be required to provide us with a sentence or two (maximum 70 words) about the nominee, to be used as part of the award presentation should they be successful. The focus should be on their research and anything else that makes them stand out. Please write your comments in the box below.

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